

POLICY & RESOURCES COMMITTEE

ADDENDUM 2

4.00PM, THURSDAY, 10 OCTOBER 2019

HOVE TOWN HALL, - COUNCIL CHAMBER

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ADDENDUM

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WRITTEN QUESTIONS

A period of not more than fifteen minutes shall be allowed at each ordinary meeting for questions submitted by a member of the public.

The question will be answered without discussion. The person who asked the question may ask one relevant supplementary question, which shall be put and answered without discussion. The person to whom a question, or supplementary question, has been put may decline to answer it.

The following written questions have been received from members of the public.

(1) King Alfred

After Karis lost their finance to redevelop the King Alfred, the Council had to write off its incurred expenses and put £1m into keeping King Alfred going. 12 years on....well....here we go again!

If Cllrs agree to terminate the existing procurement of the Crest Nicholson/Starr Trust scheme, there is a cost to the Council in abandoning work already done, along with many more years of repair and maintenance of the King Alfred? Surely Cllrs need to know what the financial cost of their decision is going to be. Have officers made a ballpark calculation of what that is?

Ms V Paynter

Subject:	Brexit Contingency Planning: Response to Full Council Notice of Motion		
Date of Meeting:	10th October 2019		
Report of:	Executive Lead for Strategy, Governance & Law (Monitoring Officer)		
Contact Officer:	Name:	Dee Humphreys,	Tel: 01273 290555
	Email:	d.humphreys@brighton-hove.gov.uk	
Ward(s) affected:	(All Wards);		

Note: The special circumstances for non-compliance with Council Procedure Rule 3, Access to Information Procedure Rule 5 and Section 100B(4) of the Local Government Act 1972 (as amended), (items not considered unless the agenda is open to inspection at least five days in advance of the meeting) was that it was necessary to await the outcome of the Extraordinary Council meeting held on 3 October 2019.

FOR GENERAL RELEASE

1. PURPOSE OF REPORT AND POLICY CONTEXT

- 1.1 This report is written in response to a Notice of Motion (NoM) agreed at the July 2019 Full Council meeting.
- 1.2 As requested this report and appendices provide members with an oversight of Brighton & Hove City Council's Brexit contingency planning, some of which has been informed by national best practice as well as being developed by council officers, members and city partners.
- 1.3 The report also details steps that have been taken to implement the other recommendations in the NoM.

2. RECOMMENDATIONS:

- 2.1 That the Committee note the content of this report and appendices.
- 2.2 That the Committee agrees to the continuation of BHCC's contingency planning for Brexit, which will continue to be informed by national best practice and include developing key resilience building opportunities for the council and city aligned with the council's strategic priorities.

3. CONTEXT/ BACKGROUND INFORMATION

3.1 This report is in response to the Notice of Motion agreed at Full Council on 25th July 2019. The Notice of Motion provided:

“This Council notes:

- the continuing evidence of damage, that any form of Brexit – but particularly a “no deal” Brexit – will cause the economy, the employment status of its residents and the likelihood of EU nationals achieving Settled Status here;
- the loss of European Regional Development Fund funding if the UK leaves the EU;
- the funding of £210,000 per unitary authority secured by MHCLG to be spread over two years to help such authorities prepare for the UK’s departure from the EU;
- the continuing issues around the EU Settlement Scheme which many EU nationals remain unaware of.

This Council requests that the Chief Executive:

- write to James Brokenshire (MHCLG) asking how the government proposes to cover the loss of ERDF funding and requesting a freeze on small business rates following the UK’s departure from the EU;
- report to the Policy, Resources & Growth Committee on the council’s own contingency planning while noting best practice from other councils;
- promote partnerships to co-ordinate the immigration advice available to EU nationals in the city (personal support for EU citizens resident in Brighton & Hove who require assistance during the application process and access to scanners for their Settled Status documentation) and
- apply for the limited central government funding that has been announced to build capacity within the Community & Voluntary Sector to provide such advice.”

3.2 Actions to date in relation to the requests above are as follows:

- ***write to James Brokenshire (MHCLG) asking how the government proposes to cover the loss of ERDF funding and requesting a freeze on small business rates following the UK’s departure from the EU;***
- The Chief Executive wrote to the Secretary of State on 9th September 2019 and a copy is attached in the appendices to this report. The council has received no response to date.
- ***report to the Policy, Resources & Growth Committee on the council’s own contingency planning while noting best practice from other councils;***
- See from 3.3 below and appendices.
- ***promote partnerships to co-ordinate the immigration advice available to EU nationals in the city (personal support for EU citizens resident in Brighton & Hove who require assistance during the application process and access to scanners for their Settled Status documentation);***

- See from 3.31 below.
 - **apply for the limited central government funding that has been announced to build capacity within the Community & Voluntary Sector to provide such advice.**
 - See from 3.33 below.
- 3.3 In 2016 after the EU referendum the council formed an officer group to look at potential impacts on the city and council of the UK leaving the EU. Potential areas of impact were identified and high level analysis provided. The PPS team continued to monitor developments and teams across the council did the same, including Brexit considerations in some policy development e.g. Economic Strategy.
- 3.4 In 2018 a new officer group was formed, with membership from all directorates, called the Brexit Resilience & Planning Group to work together to monitor and mitigate potential impacts of Brexit on the city and council. It has been primarily focused on a 'no deal' scenario and ensuring we have considered potential outcomes in all our service planning. Business Continuity Plans for every directorate reflect possible impacts and Brexit is part of our Risk Register. Situation Reports (SitRep) are being completed by officers from across key areas in the council to ensure we maintain corporate oversight of activity, specific risks and emerging issues.
- 3.5 A report to Policy, Resources & Growth Committee in Dec 2018 outlined the council's approach to Brexit planning at that time and includes further analysis of potential impacts from different Brexit scenarios, including 'no deal'. This report provided the basis for the development of the council's Brexit strategic risk.

Current Contingency Planning

Corporate Oversight

- 3.6 The Policy, Partnerships & Scrutiny Team are maintaining a corporate coordinating role for all Brexit related activity happening within the organisation with links to city partners where necessary action is identified.
- 3.7 The Brexit Lead for the council is the Chief Executive – A role requested by the Ministry for Housing, Communities & Local Government.

Strategic Risk

- 3.8 Brexit impacts have been identified as a specific risk on the Council's Risk Register (SR35) and also the city's. Oversight of the city risk is managed by the City Management Board (CMB).
- 3.9 The Strategic Risk was reviewed in September 2019 and is provided in the appendices to this report.
- 3.10 Brexit is a standing item at meetings of the Executive Leadership Team, maintaining strategic oversight of the planning for potential impacts, and also

within individual Directorate Management Team meetings where established Business Continuity Plans are taking account of possible ‘no deal’ impacts.

Brexit Member Working Group (MWG)

- 3.11 A cross-party member working group was established at the beginning of 2019 and maintains political oversight of the council’s actions to mitigate the strategic risks to the council and city caused by the UK’s Withdrawal from the EU and coordinates relations with city stakeholders and communities where potential impact has been identified.
- 3.12 The members of the group are listed below:

Member Name	Group Representing
Cllr Dan Yates (Chair)	Labour Party Group
Cllr Phelim Mac Cafferty	Green Party Group
Cllr Lee Wares	Conservative Party Group

Brexit Resilience & Planning Group (BRPG)

- 3.13 The BRPG is the officer group responsible for identifying possible risks and emerging issues related to Brexit and provides information for corporate dissemination through completing a weekly Situation Report (SitRep) which is shared with the Leader, Member Working Group and senior officers and also highlights emerging capacity, funding and communications issues that may need ELT and political oversight.
- 3.14 The group has scheduled weekly meetings until November 2019 to ensure risks and issues are shared and solutions can be sought in a timely fashion and links in with the emergency planning work carried out by the Sussex Resilience Forum.
- 3.15 The council’s contingency planning activity, including scheduling of physical meetings and monitoring reports, will be kept under review in consideration of Government planning assumptions.
- 3.16 The core membership of the BRPG and the potential impact areas are listed below:

Role / Responsible Area	Officer Name	Directorate
Chair	Abraham Ghebre-Ghiorghis	Strategy, Governance & Law
Response Coordination	Dee Humphreys	Strategy, Governance & Law
Legal	Sara Zadeh	Strategy, Governance & Law
Policy/Partnerships	Simon Newell	Strategy, Governance & Law
Communications	Clare Saul	Strategy, Governance & Law
Transport, Infrastructure, Air	Mark Prior	Economy, Environment & Culture

Quality & Shoreham Port		
Emergency Planning (SRF)	Annie Sparks	Neighbourhoods, Communities & Housing
Food Safety and Standards Consumer Rights	Jo Player	Neighbourhoods, Communities & Housing
Communities	Emma McDermott	Neighbourhoods, Communities & Housing
Economy	Max Woodford	Economy, Environment & Culture
Workforce	Ali McManamon	Finance & Resources
Health & Care Services	Andrew Witham	Health & Adult Social Care
Public Health	Alistair Hill	Health & Adult Social Care
Families, Children & Learning	Carolyn Bristow	Families, Children & Learning
Finance	Jill Fisher	Finance & Resources
Data	Heidi Judd	Orbis
Technology	Al Brown	Orbis

Sussex Resilience Forum (SRF)

- 3.17 BHCC is a member of the Sussex Resilience Forum. The SRF is a multi-agency partnership whose members have statutory responsibilities under the Civil Contingencies Act 2004, to work together to prepare, respond to and recover from emergencies and major incidents.
- 3.18 The SRF has completed its own Brexit Sussex wide risk assessment which is shared with the Ministry for Housing, Communities & Local Government.
- 3.19 The SRF convenes weekly conference calls for a working group that allows for the sharing of information across the county. A Strategic Coordinating Group has weekly meetings and convenes a tactical group when necessary. Risks and issues are regularly recorded in a Common Operating Picture report which will be shared with MHCLG.
- 3.20 BHCC officers also attend planning workshops and table-top exercises to identify and mitigate potential risks at a regional and county level through the SRF. Recent training has been adapted for delivery to senior BHCC officers to help identify potential gaps in planning.

Task & Finish Group – Supply Chains & Logistics

- 3.21 The SRF have allocated out work streams to Sussex local authorities and agencies. BHCC are responsible for looking at Supply Chains and Logistics in the event of 'no deal'. This work stream is currently being developed and involves engagement and consultation with key stakeholders across Brighton & Hove and the county.

CMB & SE7

- 3.22 In April 2019 the City Management Board held a meeting focussed on planning for civil unrest in the city and has identified Brexit as a city wide risk in order to maintain a coherent response across city partners.

- 3.23 The Chief Executive is in regular contact with other regional Local Authorities through the SE7 group to highlight emerging issues and risks surrounding Brexit impacts on the city which are relayed to MHCLG through the lead officer, Becky Shaw, Chief Executive of East Sussex County Council.

Communications

External

- 3.24 At the beginning of 2019 the council started a social media push around Brexit to make sure EU residents, people visiting the EU and local businesses were being signposted to GOV.UK content. This was paused after a leave extension was agreed but the Communications Team has begun to push this messaging again across social media platforms and media briefings.
- 3.25 A Brexit resource page has been created by the Digital Communications Manager and is live on the BHCC website, shaped around supporting residents and businesses to prepare and linking to GOV.UK guidance as well as local advice and support for people wishing to apply for the EUSS.
- 3.26 A communications officer with special responsibility is being recruited due to the size of the task of communicating prep, support and response to Brexit including media briefings.

Internal

- 3.27 The Communications Team have messaged the BHCC workforce around current preparation activity. Newsletters have included Brexit updates and information on applying to the EUSS scheme has been shared and is available on the council intranet.
- 3.28 Senior officers have been briefed at the October Leadership Network meeting and the Brexit Coordinator has been designated a contact point for staff with questions or concerns related to Brexit. Officers are encouraged to highlight what information they 'don't know' in order to ensure issues can be sensibly escalated and responded to in a timely fashion.

Sussex Warn & Inform Group (SWIG)

- 3.29 BHCC's Head of Communications is a member of the SWIG, which is the communications arm of the Sussex Resilience Forum and has adopted a tailored strategy to maintain coordinated communications across Sussex related to Brexit resilience and planning.
- 3.30 The BRPG have compiled a resource identifying risks and local authority mitigation activity to date which is attached as an appendix to this report and is available on the council's Brexit webpage.

Immigration Advice

Background

- 3.31 In 2018 the Migrant Needs Assessment highlighted the lack of qualified immigration advice in the city which has also been highlighted as a risk within the context of Brexit.

Partnerships

- 3.32 BHCC's Community Safety Manager with responsibility for Refugees & Migrants chairs the Sussex & Surrey Strategic Migration Partnership, which also brings Migrant Help and Home Office officials to the table providing regional oversight to the advice situation and keeping it under constant review. Similarly there is currently a virtual group including Brighton Housing Trust and Moneyworks monitoring demand levels for advice services in the city.

National Funding for Advice

- 3.33 The Government funding for specialised immigration advice related to EUSS was made available in 2018, but not to local authorities and local CVS organisations did not want to bid for funding due to the onerous process of bidding, the criteria attached to the payment of funding, ongoing performance monitoring from the Home Office balanced with the lack of evidence around local need for such a service.
- 3.34 Migrant Help won the Government funding and is now delivering outreach advice in Brighton & Hove for vulnerable EEA migrants who need help to register under the EU Settlement Scheme.
- 3.35 These sessions are specifically targeting EU nationals or family members who are currently homeless, living in Roma & traveller communities, young adults who have left care, the elderly, victims of modern slavery, and people with disabilities, literacy or health issues.
- 3.36 The Migrant Help adviser is based at Voices in Exile's drop-in sessions on Tuesdays (1.30-4.30pm) and Fridays (11-2pm) to advise on what is needed to apply and make the applications directly.

BHCC ID Checking Service

- 3.37 The council has launched a free identity checking service at Brighton Town Hall to help EU citizens complete their EU Settlement Scheme application. This service is free and is available on a drop-in basis at the Register Office: Monday, Tuesday, Thursday and Friday: (9.30-12pm) – Wednesday (10-12pm). Further details have been made available on the council's Brexit webpage and an extension to this service is currently being developed for provision through Jubilee Library.

Brexit Contingency Funding

- 3.38 BHCC had received £210,000 from the Ministry for Housing, Communities & Local Government (half received 2019/20 - half to be received in 2020/21) with an additional £104,984 announced by the Secretary of State in August 2019.

3.39 The Sussex Resilience Forum had received £76,000 at the beginning of 2019 with an additional £158,200 being allocated by MHCLG in August 2019. The SRF will prioritise funding needs with input from all members, including BHCC.

Brexit Response & Recovery Fund

3.40 As we are planning for a ‘no deal’ scenario it is thought best practice to establish a fund, from a portion of the Government funding with a fast & efficient protocol for accessing that will enable the council to respond to events post the 31st October leave date. To ensure the council can act quickly, delegated spending power should be assigned to the BHCC Brexit Lead.

3.41 The BRPG will identify the areas they think could require additional resource after the leave date which will be shared for approval with ELT and the MWG.

Current Funding Priorities

3.42 The current funding priorities for the council are outlined below and new requests are identified through the BRPG with oversight from ELT and the MWG:

Funding Priority	Background Info
Brexit Coordinator Role	<ul style="list-style-type: none"> Due to the current volume of work related to Brexit which will potentially increase nearing the exit date and after, including monitoring risk and coordination of communications, resource considerations and emergency planning across the organisation and city it is thought best practice to have a dedicated role for coordination of Brexit related activity. The current lack of corporate capacity to deliver this effectively means this was set as a high priority and recruitment has been successful.
Cost	<ul style="list-style-type: none"> M11 Grade, 6 month secondment - £17000.00
EUSS Assistance Service	<ul style="list-style-type: none"> An ID checking service is now being provided through the Register Office and will be rolled out to Jubilee Library in October 2019. 4 android devices have been purchased to allow applicants to access the EUSS scheme app.
Cost	<ul style="list-style-type: none"> 4 x scanners - £700.00 (1 scanner costs £175.00 exc. VAT)
Resilience & Risk Management Training	<ul style="list-style-type: none"> Brexit brings the need to be prepared, being responsive and implementing contingency planning, managing risk and being resilient. Also working closely with our partners. Training needs to be included in our BREXIT preparations, and planning and this is an opportunity to train BHCC staff at a high level and ensure we have cover and resilience across a number of services. Training will take place on 25th October 2019.
Cost	<ul style="list-style-type: none"> Emergency Planning College Training Day - Est: £7000.00
Brexit Communications Officer	<p>Job Description:</p> <ul style="list-style-type: none"> Support the administration, ELT, Brexit Lead, Brexit Co-ordinator, and Brexit stakeholder groups, by providing communications and public relations advice to help Brexit planning. Develop and co-ordinate with lead members and senior officers key corporate messages, and ensure consistency across external and

	<p>internal channels.</p> <ul style="list-style-type: none"> • Communicate information targeted towards residents, businesses, Members, media, staff, partners and other city stakeholders on the impacts of Brexit in Brighton & Hove. • Organise engagement activities at specific groups, for example Member briefings, media briefings, and staff briefings on Brexit. • Maintain external and internal digital resource libraries to provide advice and guidance on Brexit. • Respond to public queries received through social media, media queries received through our News desk, and hold Q&A sessions with staff. • Commission graphic design, audio, filming, and paid for advertising to effectively communicate news and information. • Assist on other relevant change communications, and work as part of a wider Communications Team.
Cost	<ul style="list-style-type: none"> • M11 Grade, 6 months - £17000.00
Total	<ul style="list-style-type: none"> • £41700.00

4. ANALYSIS & CONSIDERATION OF ANY ALTERNATIVE OPTIONS

4.1 This report provides information requested by Full Council rather than making substantive recommendations. There are consequently no alternative options to be considered.

5. COMMUNITY ENGAGEMENT & CONSULTATION

5.1 None directly, although some of the information included in the appendices to this report was developed with the input of city partners.

6. CONCLUSION

6.1 This report outlines actions in response to a Notice of Motion agreed at July 2019 Full Council.

6.2 As requested by Full Council, the report and appendices provide oversight of BHCC's Brexit contingency planning to date including provision of the ID checking service for the EUSS scheme at Brighton Town Hall and specific advice for vulnerable EEA residents in the city.

6.3 A corporate response to Brexit including contingency planning at a local and county level is now being coordinated through a single officer role with specific Brexit responsibility.

6.4 Emergency contingency planning is being led by the Sussex Resilience Forum with the involvement of key senior BHCC officers and the Emergency Planning Team.

6.5 BHCC, the city and the county are in a better position now in their planning than they were before a leave date extension was agreed with business continuity plans reviewed and channels of communication open around specific areas of risk that will allow for quick escalation of emerging issues in the days and weeks

preceding 31st October 2019. However, many issues still remain unclear and plans continue to be developed and partners engaged.

7. FINANCIAL & OTHER IMPLICATIONS:

- 7.1 The cost of co-ordination and planning for Brexit will be met from the funds provided by national government. However, should further expenditure be needed in response to developments, Officers will use delegated powers, including urgency powers where necessary or seek authorisation from Members.

Finance Officer Consulted: Jill Fisher

Date: 08/10/19

Legal Implications:

- 7.1 The proposed actions are within the council's general power of competence or the Council's duties under the Civil Contingencies Act. Some of the responsibility sits with central government or other statutory agencies. Where that is the case, the Council is working in collaboration with relevant partners.

Lawyer Consulted: Abraham Ghebre-Ghiorghis

Date: 08/10/19

Equalities Implications:

- 7.2 Whilst it is difficult to be certain of the equalities impacts of a 'no deal' Brexit it is understood that the city's most vulnerable may be significantly impacted by a 'reasonable worst case scenario' as outlined in the Government's planning assumptions, including rises in the cost of food, fuel and energy.
- 7.3 The council already considers vulnerable people within its business continuity planning and is currently monitoring risks and emerging issues that will impact on the city's most vulnerable residents, as outlined in the Brexit Readiness Report in the appendices. Further long-term development of plans may be required as the 'no-deal' scenario unfolds.
- 7.4 Brighton & Hove is home to a large number of EEA nationals, some of whom may not be successful in their application for EUSS in which case they will lose their rights of residency, employment and recourse to public funds. BHCC Welfare Team is currently providing advice and support and the situation is being monitored.
- 7.5 The EUSS application system has implications for EU citizens who are digitally excluded. People who are ill, isolated or hard to reach, have a learning disability or a physical disability such as impaired sight, or lack language skills are likely to require support with applying.
- 7.6 The council are providing a free ID checking service at Brighton Town Hall and Migrant Help are providing further assistance to vulnerable EEA residents to apply. Signposting and communicating these services will be prioritised throughout October 2019 and in the run up to the 'no deal' scenario leave date on 31st December 2020 depending on national developments.

- 7.7 Due to the nature of discourse in the national media related to Brexit there may be a rise in community tensions around the time of a 'no-deal' leave date and a rise in hate crime. This is currently being monitored through normal council and partnership channels.

Sustainability Implications:

- 7.8 Without knowing the exact circumstances under which the UK will leave the EU it is difficult to outline the impacts on sustainability with certainty. However, business continuity plans should consider potential sustainability impacts.
- 7.9 Potential longer term impacts and those which may emerge nearer the exit date will continue to be monitored and the city's sustainability and resilience planning will consider potential changes to regulations in the case of a 'no-deal' Brexit scenario.

SUPPORTING DOCUMENTATION

Appendices:

1. Letter to The Rt Hon Robert Jenrick, Secretary of State for Housing, Communities & Local Government - 9th September 2019.
2. BHCC Brexit Readiness Report - October 2019.
3. BHCC Strategic Risk 35 (SR35) - 7th October 2019.

Documents in Members' Rooms

None.

Background Documents

None.

Rt Hon Robert Jenrick MP,
House of Commons
London
SW1A 0AA

Date: 9th September 2019
Phone: 01273 291132
Our Ref: MW-GR
e-mail: geoff.raw@brighton-hove.gov.uk

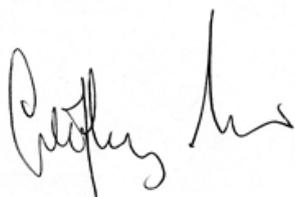
Dear Rt Hon Robert Jenrick MP,

Please refer to the outcome of a debate at the full Council meeting of Brighton & Hove City Council on the on the 25 July 2019. I would be most grateful if you could give these matters your serious consideration and respond to me at your earliest convenience.

“This Council requests that the Chief Executive:

Write to James Brokenshire (MHCLG) asking how the government proposes to cover the loss of ERDF funding and requesting a freeze on small business rates following the UK’s departure from the EU.

Yours sincerely



Geoff Raw,
Chief Executive.
Brighton & Hove City Council

BRIGHTON & HOVE CITY COUNCIL BREXIT CONTINGENCY PLANNING



Readiness Monitoring Report
October 2019

This document provides an overview of potential risks and issues related to Brexit impacts on Brighton & Hove identified by Brighton & Hove City Council's officer Brexit Resilience & Planning Group (BRPG), with a current focus on a 'no deal' scenario and a 31st October 2019 leave date. Aligned to each risk or issue is a brief outline of planning or mitigation activity that has taken place to prepare.

Risks & issues have been broken down into council directorates of responsibility and RAG ratings have been provided to assist members and officers in the monitoring and prioritisation process.

For further information please contact:
Dee Humphreys, BHCC Brexit Coordinator

Policy, Partnerships & Scrutiny Team
Strategy, Governance & Law

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Tel: +44 (0)1273 290555

BHCC BREXIT CONTINGENCY PLANNING - READINESS MONITORING REPORT - OCTOBER 2019

Strategy, Governance & Law	RAG Status	RISKS & ISSUES	ACTIVITY & COMMENTS
Coordination of BHCC & city response to Brexit	A	<ul style="list-style-type: none"> • Coordination of the council and city response to Brexit including identifying and mitigating risks through corporate oversight and ensuring this is aligned with regional and county contingency plans being led by the Sussex Resilience Forum. 	<ul style="list-style-type: none"> • Brexit Coordination Officer recruited to lead on BHCC response. • Established officer Brexit Resilience & Planning Group – weekly meetings and situation reports – cross directorate membership – Linking in with the SRF emergency planning (Establishing command and control arrangements for the lead up to and following Brexit to manage any incidents that may occur). • Brexit a Strategic Risk (SR35) – reviewed by BRPG • Brexit a citywide risk – reviewed by CMB • Cross party Brexit Member Working Group maintaining political oversight of planning through fortnightly meetings. • Standing item on weekly ELT/DMT agendas. • Chief Executive is designated Brexit Lead – Linking in with SE7 CEX & MHCLG. • City Management Board engagement & emergency planning workshop – Key city partners also part of Sussex Resilience Forum contingency planning arrangements. • Sussex Resilience Forum is working closely with neighbouring counties including Kent Surrey and Hampshire and also London. This includes reviewing of plans and risks. • Weekly Strategic Coordinating Group (SCG) meetings inc. representatives from MHCLG, Highways England and utilities • Weekly Working Group Meetings. • Delivery of Sussex wide exercising and training to test plans and preparations. • Current emphasis of work is to ensure lines of communication are open within council and with city partners in order to best escalate, disseminate or develop solutions to emerging issues and to maintain oversight of proposals for Govt funding.

EUSS scheme ID checking service	G	<ul style="list-style-type: none"> Brighton & Hove residents from EEA are able to apply to the EUSS scheme 	<ul style="list-style-type: none"> Register Office at Brighton Town Hall delivering service from 2nd Oct 2019-Drop in service details available on council webpage and customer points and city advice agencies to signpost. News story also live 1st Oct 2019. Jubilee Library volunteers to also provide service – awaiting delivery of android devices. Migrant Help are providing regional support to vulnerable EEA residents at drop-in at Voices in Exile.
Officer Preparedness	A	<ul style="list-style-type: none"> Workforce able to respond to emerging issues within existing plans and everyday business 	<ul style="list-style-type: none"> Business Continuity Plans consider potential Brexit impacts – Reviewed at DMT's with support from Emergency Planning Team. Leadership Network event in Oct to update senior officers Senior officer risk & resilience training in Oct 2019. Senior officer scenario workshop in Oct 2019 to inform further development of Business Continuity Plans and highlight gaps.
Communications	A	<ul style="list-style-type: none"> Brighton & Hove residents and businesses receive information they require to enable them to prepare for Brexit 	<ul style="list-style-type: none"> Government have launched largescale communications push around 'Get ready for Brexit' – BHCC currently focusing on pushing EUSS scheme and linking to partners Brexit comms. Head of Comms part of Sussex Resilience Forum Warn & Inform Group ensuring coherence and consistency in messaging across the county. BHCC adopting parts of campaign to message through social media. On council website front page and public resource page established and kept under review. Brexit comms officer being recruited Trusted sources protocol will be established ensuring messages are objective & reliable – City partners providing messages on areas they lead e.g. CCG – medicines
Food Resilience	A	<ul style="list-style-type: none"> Residents and businesses unable to access food – shortages and choice limitations particularly for vulnerable 	<ul style="list-style-type: none"> Supply Chain & Logistics group being developed to understand potential city and county areas of impacts and ensure lines of communication are open to escalate issues – 3 meetings in Oct 2019.

			<ul style="list-style-type: none"> Work to begin with Food Partnership on food resilience and planning in relation to no-deal Brexit and the impact on vulnerable residents – this will be developed to include wider future impacts inc. climate change.
State Aid	G	<ul style="list-style-type: none"> Changes to State Aid rules 	<ul style="list-style-type: none"> EU rules will be transposed to UK domestic legislation. Information available on how the Competition and Markets Authority (CMA) expects to operate the UK state aid regime in the event of no deal.
Electoral Services	A	<ul style="list-style-type: none"> Possible General Election Requests for proof of Voter ID from EU nationals seeking settled status 	<ul style="list-style-type: none"> Electoral Services/SGL DMT keeping situation under review.
Finance & Resources	RAG Status	RISKS & ISSUES	ACTIVITY & COMMENTS
Welfare	A	<ul style="list-style-type: none"> Support for people in the city from the EU turned down for Universal Credit or other benefits on the basis of right to reside. Without establishing their right to reside - at risk of destitution. Some of whom are council tenants. Needing support through no recourse to public funds budgets in adult social care and children's services. 	<ul style="list-style-type: none"> Welfare Rights Team currently offering advice to residents that are reliant on benefits inc. EU residents. To be kept under review and issues escalated through DMT/Brexit Coordinator.
Procurement	G	<ul style="list-style-type: none"> Changes to procurement legislation 	<ul style="list-style-type: none"> The current procurement legislation will continue to apply. There will be a new UK portal for issuing OJEU notices.
Data	A	<ul style="list-style-type: none"> Impact on data flows/GDPR 	<ul style="list-style-type: none"> Guidance on the ICO website regarding this - https://ico.org.uk/for-organisations/data-protection-and-brexit. BHCC completed Govt Brexit survey on personal data flow impacts.
Tech	A	<ul style="list-style-type: none"> Ensuring continued access to talent; Enabling the movement of tech products and 	<ul style="list-style-type: none"> IT&D's contractor list is small in comparison to other organisations, and the specialist skillsets are not an issue as we have made tactical

		<p>services across borders;</p> <ul style="list-style-type: none"> Retaining any access to EU funding streams Existing contract renewals 	<p>decisions to move away from expensive technologies to support.</p> <ul style="list-style-type: none"> IT&D currently procuring products through a standard procurement framework. BHCC's largest supplier in terms of expense is/will be Dell, (who ship products from China), if Dell were unable to supply we would have to look elsewhere, Dell have reported in March 19 that they would have enough stock to cover 8 weeks Currently clarifying contracts with Orbis Partner lead.
Workforce: Recruitment	A	<ul style="list-style-type: none"> Recruitment of future staff in areas with high levels of EU nationals and impact of future immigration legislation 	<ul style="list-style-type: none"> HR preparing for immediate changes to right to work in the event of no deal.
Workforce: Employment Law	G	<ul style="list-style-type: none"> Impacts on Employment Laws and rules in no deal scenario 	<ul style="list-style-type: none"> Monitoring developments – no immediate repeal of UK employment law on withdrawal
Workforce: Organisation culture	A	<ul style="list-style-type: none"> Potential increase in race related incidents 	<ul style="list-style-type: none"> No current concerns and being kept under review
Workforce: Current staff	A	<ul style="list-style-type: none"> Impact on support and retention 	<ul style="list-style-type: none"> Need to target EUSS support to staff – Guidance on the Wave & will target EUSS scheme ID checking service at Register Office & Jubilee Library once live in Oct 2019.
Economy, Environment & Culture	RAG Status	RISKS & ISSUES	ACTIVITY & COMMENTS
EU Funding	A	<ul style="list-style-type: none"> Impacts on current EU funding streams within the city 	<ul style="list-style-type: none"> If the UK leaves under 'No Deal' some bidding opportunities (currently open until 2020) will cease. Under a 'No Deal' projects in delivery are underwritten by the Treasury, however the mechanism for UK partners receiving the funding is not yet clear for all programmes.
Waste Management	A	<ul style="list-style-type: none"> Licences for notified waste can continue in their current form if UK leaves the EU without a deal. Border delays at Newhaven Port have the potential to obstruct access to Newhaven Energy 	<ul style="list-style-type: none"> This means no new applications will be required to allow the export of UK waste to EU Member States, barring Spain (Gibraltar). ESCC has a contingency plan in place to manage Newhaven Port traffic (additional off-road parking secured).

		<p>Recovery Facility, where 65% of BHCC municipal waste is treated. Potential knock on effect on moving waste out from Hollingdean Waste Transfer Station</p> <ul style="list-style-type: none"> • Disruption to fuel supplies directly impacts waste collection and disposal activities • Business in the city use a wide range of commercial waste operators to collect and dispose of their waste and it is unclear to what extent the private sector for prepared for EU Exit. 	<ul style="list-style-type: none"> • The Government has published guidance confirming that existing recycling export licences will roll over post EU Exit for recycling on the 'green list' of the Waste Shipping Regulations. Whilst Veolia are confident that there will be no regulatory barriers, disruption to markets may financially impact BHCC due to income sharing arrangements in the PFI contract. Veolia does not export any non-recyclable waste. • We are confident fuel disruption can be mitigated through bunkered fuel supplies at the City Clean and Veolia Depots and the Emergency Fuel Plan (Temporary Logo Scheme) - new external 50,000 litre diesel fuel tank is operational in its temporary location on site. • DEFRA has stepped up their communications to the waste sector to encourage waste operators to prepare contingency plans.
Transport infrastructure	A	<ul style="list-style-type: none"> • Interruptions to fuel supplies and EU drivers could impact public transport, particularly bus services, operations across the city impacting journeys to work, education, tourism and leisure. • Government grants for essential projects and highway maintenance could be interrupted due to these being re-directed or delayed due to Brexit planning. • Interruptions to salt deliveries to Shoreham Port and from the EU could jeopardise Winter Service. 	<ul style="list-style-type: none"> • BHCC Fuel Plan reviewed and updated. All three designated distribution sites for contingency planning have been inspected.
Air quality	G	<ul style="list-style-type: none"> • As EU directives on Air Quality are already established in UK Legislation there are unlikely to be any Target or Measurement obligations that will be affected by Brexit or any 'no deal' scenario. 	<ul style="list-style-type: none"> • No action required
Economy	A	<ul style="list-style-type: none"> • Impact on local workforce/skills levels • Impact on import/export regulations • Impact on city wealth 	<ul style="list-style-type: none"> • Brighton & Hove has a highly qualified workforce (though highly qualified and highly skilled are not always the same thing) and its productivity is not high, so not a given that we will bounce back quickly. Although our productivity is split between some low productivity service sector jobs and some high value knowledge jobs – so it is not a wholly pessimistic picture.

			<ul style="list-style-type: none"> • Brighton & Hove is one of the strongest performing UK cities (third in the country) for service exports, equating to around £12,000 per job, lower only than London and Edinburgh. Again, we don't know the exact impact on service exports, but this is a degree of exposure. It also shows that we have service export strengths and may be more able to adapt than other cities. • New Economic Strategy for the city faces the post-Brexit World. • Linked to the Economic Strategy is a City-Region wide Inward Investment, Trade and Export Strategy. This looks at the city region economy, consider in more detail what the impact of Brexit will be on the trading environment. • We have worked with our Local Enterprise Partnership on a Local Industrial Strategy that focuses future government investment to address and exploit the problems and opportunities following Brexit. • BHCC linking to GOV.UK guidance for local businesses on website and sharing details of Govt workshops and briefings with stakeholders – Brighton date 1st Oct, Grand Hotel. • Sussex University – Hampshire & Sussex Brexit no deal impacts briefing
Tourism	A	<ul style="list-style-type: none"> • Impact on local tourism sector inc. food and workforce 	<ul style="list-style-type: none"> • Visit Brighton keeping situation under review. • Guidance released by EU for UK travellers to the continent in case of no deal. Inc. extra border checks/no EU Health Insurance Card. • Govt have published guidance for visitors to the UK: https://www.gov.uk/guidance/visiting-the-uk-after-brexit • Advice for workers: The Government has confirmed in a no deal scenario that EU nationals can work or study in the UK for up to three months and those who wish to stay longer will need to apply to the Home Office for leave to remain within three months of arrival. Subject to identity, criminality and security checks, leave to remain will be granted for 36 months which will include permission to work and study. • Supply chains & logistics task & finish group to include consideration of sector impacts inc. food.

Universities	A	<ul style="list-style-type: none"> Loss of funding for research & Innovation including funding post Horizon 2020 Impact on the falling value of sterling on EU income Impact on staffing as a proportion of the workforce are EU citizens including academics and European researchers Impact on students who are EU citizens including access to grants and loans post 2020 and a potential fall in new entrants 	<ul style="list-style-type: none"> Sussex University Brexite information resource for staff and students. Brighton University Brexite advice resource for staff and students.
Language Schools	A	<ul style="list-style-type: none"> Impacts on local language schools inc. safety and applications for visas, which may be lengthy and expensive – reducing competitiveness. 	<ul style="list-style-type: none"> Reassurance messaging sent by CET's team to city's language schools in relation to hate crimes and reporting and offer of visit to hear concerns.
Health & Adult Social Care	RAG Status	RISKS & ISSUES	ACTIVITY & COMMENTS
Public Health	A	<ul style="list-style-type: none"> NHS emergency preparedness 	<ul style="list-style-type: none"> Director of Public Health attends and co-Chairs Local Health Resilience Partnership NHS preparedness exercises and meetings. Brexite Coordinator attended NHS South East preparedness briefing Sept 2019
Health and Social Care workforce	A	<ul style="list-style-type: none"> We have a good track record of employing quality EU nationals as staff - anything which impedes this would be a detriment. 	<ul style="list-style-type: none"> Using CQC guidance on workforce in liaising with providers in Sept/Oct Ensuring staff are aware of EU settled status scheme Information shared with wider provider market
Market Stability	A	<ul style="list-style-type: none"> The care market is fragile anything which impacts, such as rising costs and recruitment difficulties will be problematical. 	<ul style="list-style-type: none"> Along with the CCG well established protocol and procedures in place to deal with provider failure
Supplies and services	A	<ul style="list-style-type: none"> Impact on supply chains and services Impact on Public Health partners and contracted organisations 	<ul style="list-style-type: none"> All providers are required to have business continuity plans in place. We have provided specific guidance on specific Brexite implications to ensure providers can incorporate these into their plans. Govt guidance for adult social care providers
Medicines	A	<ul style="list-style-type: none"> Impact on local supply of medicines 	<ul style="list-style-type: none"> Govt working closely with the NHS and suppliers to make sure medicines and medical products continue to be available in all

			<p>scenarios.</p> <ul style="list-style-type: none"> • Advice is to keep ordering repeat prescriptions and taking medicines as normal. • GP's/pharmacies will inform patients of changes. • The government has asked suppliers of medical goods to build up at least 6 weeks' worth of extra stocks above usual level. • It has also bought extra ferry capacity so medicines and medical products will be prioritised for import. • HASC are reviewing this in September in the light of recent developments and are linking with the CCG and SPFT • CCG local messaging - https://www.brightonandhoveccg.nhs.uk/getting-your-medicines-if-theres-no-deal-brexite-medicines-information • National Audit Office (NAO) assessment published 27/09/19 recognises national work led by Department for Health and Social Care to prepare for Brexit including effective work to maintain supplies of medicines. However NAO concludes there remains a significant amount to do before 31 October and the event of a no-deal would create a highly uncertain environment and operating all the elements of the plan would be a hugely demanding task.
EU Nationals in residential care and receiving other services.	A	<ul style="list-style-type: none"> • The Council currently relies on a number of EU agreements in relation to British children who are taken abroad and in relation to European children born outside the UK who are looked after by BHCC. In many areas, cooperation between the UK and EU will cease, and the applicable legal regime in many practice areas will change. 	<ul style="list-style-type: none"> • HASC currently seeking clarity on this issue.
Home Care	A	<ul style="list-style-type: none"> • Impact on travel for home care services inc. fuel and congestion 	<ul style="list-style-type: none"> • We will be reviewing with Transport colleagues to assess the extent to which this will be an issue as a compact City and Home Care providers are organised by geographical area.
Vulnerable people	A	<ul style="list-style-type: none"> • Potential impact on vulnerable people e.g. relating to access to food 	<ul style="list-style-type: none"> • Vulnerable People Plan being reviewed and updated • Supply Chain & Logistics task & finish group to look at potential

Neighbourhoods, Communities & Housing	RAG Status	RISKS & ISSUES	ACTIVITY & COMMENTS
			<ul style="list-style-type: none"> impacts on food and vulnerable people Development of food resilience planning to include consideration of vulnerable people in the city
Regulatory Services	A	<ul style="list-style-type: none"> Impacts related to export certification, movement of animals, food safety 	<ul style="list-style-type: none"> BHCC leading on the Sussex wide Supply Chain and Logistics Cell/Work stream should risks emerge and need escalation through the Sussex resilience Forum DEFRA & Food Standards Agency (FSA) have reviewed advice on fish export certificates and now to be risk based. Provision of 24/7 local authority cover to issue certificates no longer needed in relation to fish business at Shoreham Port. Liaising with East Sussex TSD as they undertake our animal welfare work on our behalf. Identifying those businesses locally who have the need to import/export goods from product safety/food standards perspective
Shoreham Port <i>Also link to Transport</i>	G	<ul style="list-style-type: none"> Main risk that national custom declaration database does not have capacity and fails 	<ul style="list-style-type: none"> Retained contact with Shoreham Port who have routine dialogue with DEFRA, HMRC and Port Association. The port has contingencies in place for holding freight pending customs clearance.
Migrants	A	<ul style="list-style-type: none"> City may need funding to assist destitute EU nationals to return to home countries 	<ul style="list-style-type: none"> Situation kept under review - Brighton & Hove Refugee & Migrant Forum.
Advice (inc. Settled Status)	A	<ul style="list-style-type: none"> Shortage of accredited immigration advice in city 	<ul style="list-style-type: none"> Vulnerable EU nationals drop in sessions delivered by Migrant Help started at the offices of Voices in Exile in Kemptown – BHCC will signpost through customer centres and Register Office. Register Office providing EUSS ID checks from 2nd Oct. Jubilee Library also to provide service. Awaiting android devices to be delivered.

Community cohesion	A	<ul style="list-style-type: none"> Impact of increased divisions and potential hate incidents in the context of Brexit 	<ul style="list-style-type: none"> Community groups have expressed concern Planning needed for ongoing positive community engagement, for BHCC and police to be communicating with communities, offering reassurance, and to have a presence and communication channels in case of problems Messaging went out to community groups March 2019, and tailored messaging for priority groups including language schools and BHCC staff. This was positively received but due to time lapse needs to be recirculated Communications channels being set up with Sussex Police to share information and have reach into communities should problems arise 'Supporting our communities' on BHCC Brexit webpage
Housing	A	<ul style="list-style-type: none"> Additional pressure on housing stock etc. due to returning British citizens from EU (but possible exiting citizens could balance) Possible changes to eligibility criteria for existing tenants Possible recruitment issues re repair service Low income/vulnerable households impacted by rises in food & fuel costs. Existing Property & Investment arrangements Materials may present a supply issue for the existing service – particularly around lift parts. Fuel – this is a broader issue but should there be supply issues this may particularly impact our responsive services across a range of providers. Staff implications – a number of our sub contractor staff will be EU nationals so there may be implications in terms of staffing levels and impact. 	<ul style="list-style-type: none"> Housing Leadership Team working with all key partners/contractors to ensure preparedness.
Families, Children & Learning	RAG Status	RISKS & ISSUES	ACTIVITY & COMMENTS
EU national children in care Settled Status	A	<ul style="list-style-type: none"> EU Settlement Scheme applications – impact on social work time/ capacity – documentation 	<ul style="list-style-type: none"> Numbers of children in care and care leavers requiring support to apply for EU Settlement status scoped and applications being made,

applications		<p>needed</p> <ul style="list-style-type: none"> • Impact of criminal convictions could affect settled care status 	<p>overseen by Head of Service. Numbers and process discussed in FCL DMT and shared with Home Office.</p> <ul style="list-style-type: none"> • No concerns currently identified about the EUSS process (including the scanners for the biometric identity documents) or impact on social work time/ capacity to support. Initial concerns about impact of criminal convictions have so far not borne out. Processes are in place to continue to identify and make applications of EUSS for new children coming into Local Authority care.
Workforce	A	<ul style="list-style-type: none"> • Travel in and out of Greater Brighton due to changed border controls • EU Settlement Scheme applications (FCL staff) – Need to target BHCC support 	<ul style="list-style-type: none"> • Reminders to apply for EUSS distributed via FCL comms and advised further information will be shared by HR. • Covered Brexit preparedness in FCL comms to support workforce to consider any potential impacts on service provision, including travel disruptions in and out of work / in and out of appointments / and to social work visits. • Covered Brexit preparedness in FCL comms to support workforce to consider any potential impacts on the vulnerable families they are supporting – signposting information shared. • Reminder re reporting hate crimes circulated via FCL comms with general reminder about being unsettling and uncertain times and to ensure each other are well supported, as well as to keep open and transparent with any affected families they are supporting. • BCP's to address cover arrangements / travel disruptions in place for all key services • Central Govt have confirmed that whilst any existing applications for professional qualifications will be completed “as far as possible”. There is no future arrangement for mutual recognition of qualifications; just a promise, with no date attached, that EU and EEA social workers “will have a means to seek recognition of their qualifications”. Uncertainty remains for FCL on this issue.
International Child Protection	A	<ul style="list-style-type: none"> • If no deal - Brussels 11a will no longer apply and current DfE advice will be redrawn and LA will need to follow framework of 1996 Hague 	<ul style="list-style-type: none"> • Whilst we are aware that there is no guarantee that EU court will recognise/ accept judgments made in UK courts little guidance has come from central government about this. Our agreed plan is to

		Convention instead	<p>continue to seek independent legal advice on existing and new cases.</p> <ul style="list-style-type: none"> We recognise that LAs exchanging data with partners in other countries “may need to make changes ahead of the UK leaving the EU to ensure minimal risk of disruption”. However, there is no specific advice just a referral to a standardised guide on leaving the EU without a deal – 6 steps to take from the Information Commissioner’s Office designed for businesses. Again, some uncertainty around this issue. We understand the UK will no longer be part of the Common European Asylum System (the Dublin Regulation) if there’s a no-deal Brexit.
Health, SEN and Disability	A	<ul style="list-style-type: none"> Supply of food in residential/ day services settings Services where patients visit/live – any needing medical equipment/ devices/ medicine 	<ul style="list-style-type: none"> We are taking a sensible approach to ensuring there is an adequate supply of food and over the counter medicines in residential/ day services settings BCPs have been updated for all residential and day settings Services Support staff in residential and day settings Services are being supported to apply for EUSS
Education & Skills	A	<ul style="list-style-type: none"> Food supply – provision of school meals – Access to education for EU nationals Home to school transport – risk is traffic needs/ disruptions/ congestion (DfE advise this is more of an issue than fuel shortages) 	<ul style="list-style-type: none"> Brexit guidance: preparations for schools in England shared with all schools by Head of School Organisation with prompts to do the following: <ul style="list-style-type: none"> → Contact their food supplier(s) if they procure food directly to ensure they are planning for 31 October. → Continue with their normal arrangements for medical supplies to support pupils with health conditions. Advised that if they have any concerns about being able to meet statutory duties relating to SEND, health and safety, or safeguarding, to make Head of School Organisation immediately aware → recording any Brexit impacted absence using code Y → advising schools to do everything in their power to remain open → Secondary, all-through schools and schools with sixth forms to make every effort to ensure that examinations for all pupils go ahead as usual.

- notify Head of School Organisation if school sustainability is affected in any way – including any reductions in request for school places by EU families
- notify Head of School Organisation if there are any concerns about foreign language capacity and general loss of EU capacity and talent
- notify Head of School Organisation if there are any concerns about recognition of professional qualifications and declining numbers of teaching staff
- review their current data protection contracts and policies before 31 October to ensure that they have the correct Standard Contractual Clauses (SCC) or other Alternative Transfer Mechanisms to continue to legally receive and process personal data from the EEA
- share FAQ's for parents
- The Head of School Organisation has shared the following guidance with school meals service provider Caterlink www.gov.uk/guidance/the-food-and-drink-sector-and-preparing-for-eu-exit and instructed them to conduct stress testing and have a robust BCP in place. Reassurances received that FSM won't be affected. FCL rep attending Supply Chain & Logistics task & finish group
- Home to School Transport will continue to be monitored and managed, in line with any emerging city transport risks.
- Guidance on Brexit: preparations for further education and apprenticeship providers shared Acting Head of Skills
- Relevant staff attending Supply Chain & Logistics task & finish group e.g. school meals catering

RAG rating criteria aligned with Sussex Resilience Forum emergency planning protocol to allow consistency in sharing of risks and issues:

<p style="text-align: center;">RED</p>	<p>SITUATION: The issue is having a strategically significant impact; normal council/city business has been significantly affected.</p> <p>RESPONSE: The response is at or has exceeded the limits of capacity or capability, and further resources are required.</p> <p>FORWARD LOOK: The situation is expected to either get worse or remain at this level for the short to medium term.</p>
<p style="text-align: center;">AMBER</p>	<p>SITUATION: The issue is having a moderate impact with strategic concern; normal council/city business has been affected, but the situation is being effectively managed.</p> <p>RESPONSE: The response is being managed, at this time, within current resources and through contingency plans and/or coordinated corrective action.</p> <p>FORWARD LOOK: The situation is not expected to get any worse in the short to medium term although some disruption will continue</p>
<p style="text-align: center;">GREEN</p>	<p>SITUATION: There is limited or no strategic impact from the issue; normal council/city business has largely returned or is continuing.</p> <p>RESPONSE: Ongoing response is being managed and within the capacity of pre-planned resources.</p> <p>FORWARD LOOK: The situation is expected to improve with residual disruption being managed.</p>

Brighton & Hove City Council

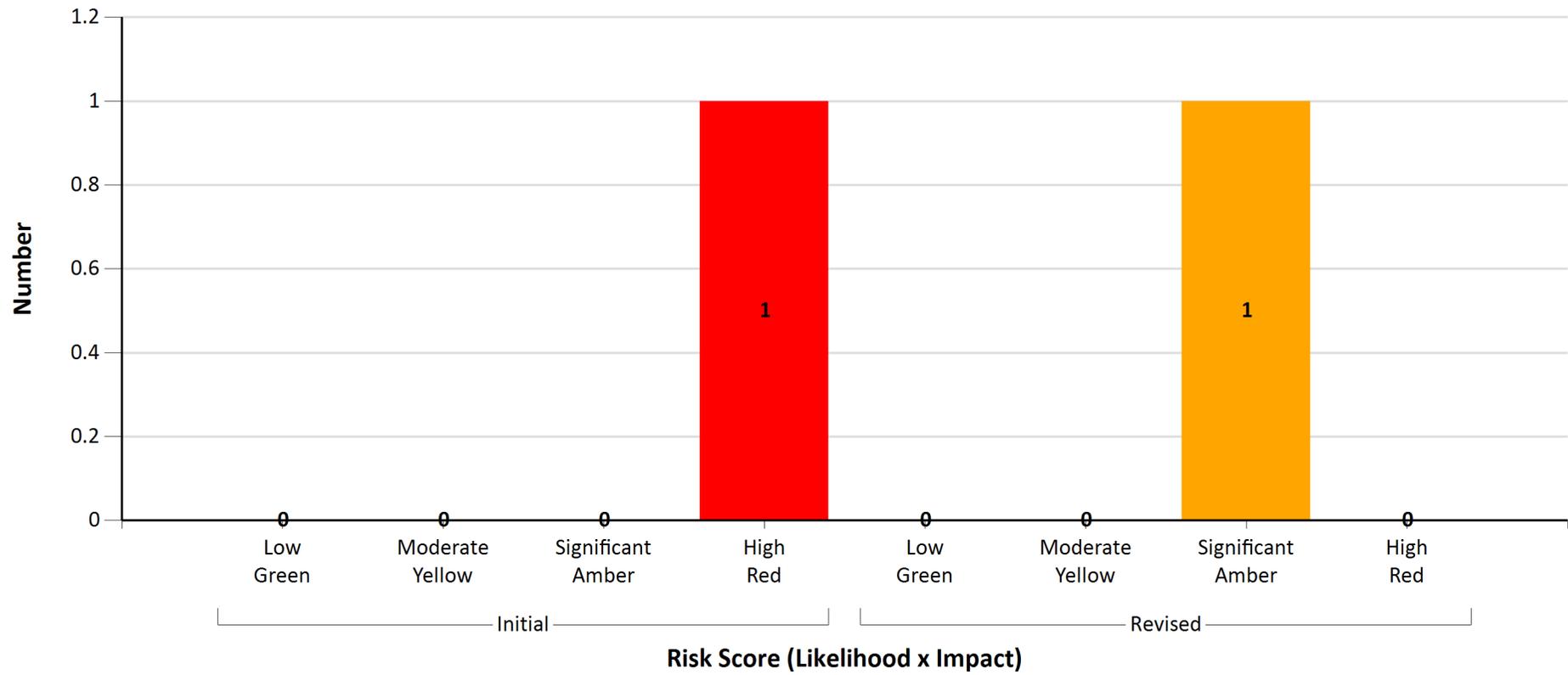
SR35 Unable to manage serious risks and opportunities resulting from the impact of Brexit on the local and regional society and economy.

Risk Report as at 7 October 2019

All

Print Date: 07-Oct-2019

Risk Summary



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Initial Rating

Revised Rating

LIKELIHOOD	IMPACT				
	Insignificant (1)	Minor (2)	Moderate (3)	Major (4)	Catastrophic (5)
Almost Certain (5)	0	0	0	0	0
Likely (4)	0	0	0	1	0
Possible (3)	0	0	0	0	0
Unlikely (2)	0	0	0	0	0
Almost Impossible (1)	0	0	0	0	0

LIKELIHOOD	IMPACT				
	Insignificant (1)	Minor (2)	Moderate (3)	Major (4)	Catastrophic (5)
Almost Certain (5)	0	0	0	0	0
Likely (4)	0	0	1	0	0
Possible (3)	0	0	0	0	0
Unlikely (2)	0	0	0	0	0
Almost Impossible (1)	0	0	0	0	0

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1 - 3
Low
Monitor periodically

4 - 7
Moderate
Monitor if the risk levels increase

8 - 14
Significant
Review and ensure effective controls

15 - 25
High
Immediate action required & need to escalate to the management level above

Risk Details

Risk Code	Risk	Responsible Officer	Risk Category	Last Reviewed	Issue Type	Risk Treatment	Initial Rating	Revised Rating	Future Rating	Eff. of Control
SR35	Unable to manage serious risks and opportunities resulting from the impact of Brexit on the local and regional society and economy.	Executive Lead Officer Strategy, Governance and Law Brexit Coordinator	BHCC Strategic Risk	14/08/19	Threat	Treat	 L4 x I4	 L4 x I3		Revised: Uncertain

Causes

Link to Corporate Plan: Outcome ' A modern council: Providing open civic leadership and effective public services'

The timescale and final details of the Brexit implementation is uncertain and has potential impacts on:

1. Existing rights and regulations applying to EU citizens residing in the UK pre- Brexit
2. The ability of partners in the health & social care sector to engage and retain staff
3. Local projects unable to secure future EU funding after Brexit
4. Travel and hospitality businesses' ability to recruit or employ foreign nationals
5. Pool of workers reducing (B&H has a larger pool of European residents)
6. Travel in and out of Greater Brighton due to changed border controls

Potential Consequence(s)

1. Fragmented communities leading to civil unrest
2. Increased demand for advice services for EU residents, citizens & businesses
3. Reduced city wealth
4. Reduction in workforce, skills and capacity affecting health and social care in the city
5. Disruption to supply chains - food, fuel, medical supplies and other key components of city infrastructure
6. Less able to manage local environmental impacts e.g. waste disposal
7. Less certainty around export/import regulations
8. Impact on food safety regulations and standards inc. Export Health Certificates
9. Security risk – Border controls and changed emergency planning and resilience requirement may be required

Existing Controls

First Line of Defence – Management Actions

1. Officer working group Brexit Resilience & Planning Group (BRPG) chaired by ELO SGL to monitor developments and co-ordinate proposals for corporate response. Core Group meeting fortnightly & SitRep reports going to ELT and Member Working Group and discussed at DMTs.
2. 14 key areas affecting the City/Council where existing terms of membership of the EU have a strong impact were identified in January 2019 and is monitored by officer working group BRPG and reported with the Sit Rep reports.
3. Member working group formed to provide Member oversight of the potential impacts of Brexit on Brighton & Hove and coordinate relations with city stakeholders and communities where potential impact has been identified by the Brexit Resilience & Planning Group.
4. City Management Board (CMB) city resilience planning as part of their city leadership role.
5. Established contact on potential Brexit impacts with our waste contractor Veoila, inc. on post-Brexit and future waste disposal arrangements including reselling of recycled materials
6. Communications are open within council and city partners to escalate, disseminate and develop solutions to emerging issues through BHCC Communications Team.
7. BHCC Corporate Procurement Team aware of new UK portal for issuing OJEU notices and other matters.
8. BHCC monitoring developments on employment rules and laws.
9. BHCC leading on the Sussex wide supply chain and logistics cell/workstream, includes import/export certification, food safety and identifying affected local business.
10. FCL and HASC monitoring the impact on service delivery of HM Govt's mutual recognition of social work qualification in relation to service delivery.

Second Line of Defence – Corporate Oversight

1. ELT role as strategic lead for Brexit response through monthly overview of BRPG actions.
2. BHCC is part of the Sussex Resilience Forum (SRF). The SRF has been working with colleagues both locally and nationally to review the Community Risk Register linked to the no deal BREXIT scenario.
3. BHCC Director of Public Health is the co-Chair of the Local Health Resilience Partnership and attends meetings and NHS preparedness exercises.

Third Line of Defence – Independent Assurance

BHCC completes a range of HM Government surveys and returns. At this stage there is no view communicated by HM Government on BHCC actions but post-Brexit assessment from Home Office of BHCC actions may occur.

Reason for Uncertain rating in Effectiveness of Controls - there is still uncertainty and the risk actions are in development.

Risk Action	Responsible Officer	Progress %	Due Date	Start Date	End Date
All council services to ensure that Business Continuity Plans consider potential impacts on contracts and supply chain issues related to a Brexit 'no deal' scenario.	Environmental Health Manager	50	31/10/19	06/02/19	31/10/19

Risk Action	Responsible Officer	Progress %	Due Date	Start Date	End Date
<p>Comments: NCH Emergency Planning and Resilience (EPR) team are part of BRPG. ELT to ensure all their BC arrangements are considered in line with SitRep report. Senior officers risk and resilience training scheduled for 2 October 2019 including scenario workshop to refine BCPs. BCPs are being reviewed in the context of Brexit, the EPR are visiting each directorate to ensure action. Other meetings for ELT and extended GOLD with the Emergency Planning College coming in to do a day session on Strategic planning for emergency planning inc. BREXIT planning elements.</p>					
<p>All directorates to ensure providers messaged to request reviewing of Business Continuity Plans in relation to a 'no deal' Brexit scenario.</p>	<p>Executive Lead Officer Strategy, Governance and Law</p>	<p>60</p>	<p>31/10/19</p>	<p>25/09/19</p>	<p>31/10/19</p>
<p>Comments: Audit trail of messaging to providers requested by PPS for corporate coordination</p>					
<p>BHCC to maintain ongoing liaison with Shoreham Port through SRF planning arrangements.</p>	<p>Environmental Health Manager</p>	<p>10</p>	<p>31/10/19</p>	<p>06/02/19</p>	<p>31/10/19</p>
<p>Comments: EEC & NCH responsibility being covered by 2 officers, the AD City Transport and the Regulatory Services Manager.</p>					
<p>Brexit Resilience & Planning Group (BRPG) to make recommendations for ELT agreement for the prioritisation of Govt funding related to Brexit impact mitigation activities including specific communications needs and staffing resources.</p>	<p>Head of Policy, Partnerships & Scrutiny</p>	<p>75</p>	<p>31/03/20</p>	<p>06/02/19</p>	<p>31/03/20</p>

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Risk Action	Responsible Officer	Progress %	Due Date	Start Date	End Date
<p>Comments: Preparations for Brexit are:</p> <ul style="list-style-type: none"> 1- Member working group meeting fortnightly 2 - Officer working group meets weekly 3- Brexit is a standing item on each DMT's agenda and is discussed at every ELT meeting 4 - The Chief Executive is identified as the MHCLG Brexit Lead 5 - Policy decision taken to ensure that 'life and limb' takes priority and that the most vulnerable to Brexit impacts are prioritised 6 - Recruitment from end of September 2019 for two staff to co-ordinate activity and communication in respect of Brexit . 					
<p>Health & Social Care services provide contact point for providers if they have Brexit issues related to following the CQC guidance provided to providers.</p>	<p>Head of Adult Social Care Commissioning</p>	<p>20</p>	<p>31/10/19</p>	<p>25/09/19</p>	<p>31/10/19</p>
<p>Comments: Contact e-mail address publicised to providers.</p>					
<p>Member Working Group has been established to maintain oversight of the potential impacts of Brexit on Brighton & Hove and co-ordinate relations with city stakeholders and communities where potential impact has been identified by the Brexit Resilience & Planning Group.</p>	<p>Executive Lead Officer Strategy, Governance and Law</p>	<p>65</p>	<p>31/10/19</p>	<p>25/04/19</p>	<p>31/10/19</p>
<p>Comments: New membership agreed post May 2019 election. Terms of Reference agreed with fortnightly meetings taking place to provide direction by enabling agreement of actions and financial sign-off.</p>					
<p>Provide support to EU residents in accessing the EUSS scheme through Government document scanning app</p>	<p>Head of Life Events</p>	<p>20</p>	<p>31/10/19</p>	<p>06/02/19</p>	<p>31/10/19</p>

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Risk Action	Responsible Officer	Progress %	Due Date	Start Date	End Date
<p>Comments: A biometric scanning service is being prepared by the Register Officer. 2 x scanning devices bought. Device connection issues disrupting planned delivery. IT&D currently surveying potential issues.</p>					
<p>The officer working group, BRPG, has been established to monitor developments and co-ordinate corporate and city wide responses to Brexit challenges</p>	<p>Executive Lead Officer Strategy, Governance and Law</p>	<p>20</p>	<p>31/10/19</p>	<p>06/02/19</p>	<p>31/10/19</p>
<p>Comments: Core BRPG group meeting weekly and SitRep reports going to ELT, Member Working Group and Leader and reviewed and discussed at DMTs along with Business Continuity Plans.</p>					
<p>Weekly SitRep monitoring report compiled by BRPG on potential impacts and related activity to mitigate.</p>	<p>Brexit Coordinator</p>	<p>80</p>	<p>31/10/19</p>	<p>06/02/19</p>	<p>31/10/19</p>
<p>Comments: Brexit Coordinator collating and sharing weekly report - Frequency will be reviewed depending on national planning assumptions</p>					